**All Hallows Church Safeguarding Policy**

The Diocese is committed to the safeguarding of everyone within the parishes and communities across the diocese. The Safeguarding Team provides advice on all safeguarding matters and upholds the national Church of England Safeguarding Principles, Policies and Practice Guidance.

All Hallows church is committed to ensure the welfare of all its employees and volunteers working in the church and in the parish.

We have appointed a Parish Safeguarding Officer (PSO) who is available to support members of the congregation locally, and work with the safeguarding team as required. PSO’s receive a national induction course and are appointed by the Rector working alongside the PCC.

Our Parish Safeguarding Officer is also appointed as a lead recruiter to administer safer recruitment and DBS applications within the parish.

Currently Margaret Hicking is our PSO and lead recruiter.

**Contact details:**

Ensuring that children and young people, as well as adults are kept safe in our care is an integral part of our church life. If you have any concerns about safeguarding, please contact:

Parish Safeguarding Co-ordinating Officer – Margaret Hicking 01159612612

Diocesan Safeguarding Lead Julian Hodgson 01636 817983

Lucy Grimsey Assistant Safeguarding Adviser – 01636 817985

Dawn Todd administrator – dawn.todd@southwell.anglican.org 01636 817205

Out of Hours for Children and Adults – 0300 4564546

Nottingham City Council – 0115 8761000

**Disclosure and Barring Service (DBS) and Safer Recruitment**

The Diocese of Southwell and Nottingham require DBS checks to be renewed every 3 years through the Diocese.  The Diocese will only accept DBS certificates completed by other agencies if they are registered with the DBS Updating Service.

At All Hallows all clergy, readers, Church Wardens, and **all** PCC members and other Church Officers (paid or volunteers) who lead or help with children’s or adults’ activities, are DBS checked. The level of check will vary from a basic check to enhanced check depending on the role of the individual and their duties within the church.

**No one can be employed or be active in a volunteer post until a suitable DBS check has been completed.**

**Safeguarding Training and Certification**

Employees and volunteers are also required to undergo safeguarding training and complete a course at the level suitable for their position. **If the course is not completed within a time frame agreed by the Safeguarding officer the employee/volunteer will be unable to continue in that post.**

For details of our Safeguarding Policy and Procedures which are adopted by all Hallows PCC annually please see the full document on the website or on the notice board.